

THE COMPANIES ACTS 1948 TO 1985

**COMPANY LIMITED BY GUARANTEE**

**Memorandum**

**and**

**Articles of Association**

**of**

**STAFFORDSHIRE NARROW GAUGE RAILWAY LIMITED**

incorporated the

15<sup>th</sup> July 1987

Amended 3 June 1992

Amended 1 November 2001

Amended 22 August 2002

Amended 1 August 2007

The Companies Act 1985

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COMPANY LIMITED BY GUARANTEE AND NOT  
HAVING A SHARE CAPITAL

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**Memorandum of Association**

of

STAFFORDSHIRE NARROW GAUGE RAILWAY

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1. The name of the Company (hereinafter called "the Association") is "Staffordshire Narrow Gauge Railway Limited".
2. The registered office of the Association is to be situated in England and Wales.
3. The objects for which the Association is established are:
  - (i) To promote and to further the education of the public in the history of the narrow gauge railway and general transport heritage, with special emphasis to the Staffordshire area; by the creation and operation of narrow gauge railways, tramways, or other forms of transport. (Narrow Gauge, defined as any gauge measure between running rails as less than 4ft 8½ inches).
  - (ii) In furtherance of the object in sub-clause one of this clause, but not otherwise, and without prejudice to the generality of sub-clause one of this clause:
    - (a) To purchase, take on lease, or otherwise acquire any narrow gauge railway or tramway, or any part or parts thereof, or rolling stock or relics, and to construct, equip, maintain, work and use narrow gauge railways, and tramways and to acquire running powers, rights or easements over any narrow gauge railway, tramway or other property.
    - (b) To carry and convey passengers, goods, livestock and all kinds of merchandise by the said railways and tramways.
    - (c) To promote and make application to the Department of Transport and to any other competent authority for all or any Order or Orders, Amendment Order or Orders, licences, consents, or permissions necessary or expedient for the

acquisition or operation of the said railways or tramways, or otherwise for the furtherance of the objects of the company.

- (d) Without prejudice to the generality of the other sub-clauses of sub-clause two, to create and operate a narrow gauge railway at Amerton Working Farm, nr. Weston, Stafford.
  - (e) Within a museum or museums to commemorate the manufacturers and operators of Narrow Gauge and other equipment in the Staffordshire area.
  - (f) In the furtherance of the objects of the Association, but not otherwise, and subject to the restrictions imposed by the other clauses of this memorandum, to borrow or raise money for the purposes of the Association.
  - (g) In furtherance of such objects, but not otherwise, the Association shall have power to trade in any manner compatible with the objects of the Association as the Members of its Council of Management or Governing Body may, from time to time, decide any profit from such trading, after paying expenses of trading, to be applied solely for the objects of the Association.
  - (h) The doing of all such other things as are incidental or conducive to the attainment of the objects of the Association specified in sub-clause two or any of them.
4. In case the Association shall take or hold any property subject to the jurisdiction of the Charity Commissioners for England and Wales, the Association shall not sell, mortgage, charge or lease the same without such authority, approval or consent as may be required by law, and as regards any such property, the Member of its Council of Management or Governing Body of the Association shall be chargeable for such property as may come into their hands, and shall be answerable and accountable for their own acts, receipts, neglects and defaults, and for the due administration of such property, in the same manner and to the same extent as they would as such Member of its Council of Management or Governing Body have been if no incorporation had been effected, and the incorporation of the Association shall not diminish or impair any control or authority exercisable by the Chancery Division or the Charity Commissioners over such Member of its Council of Management or Governing Body, but they shall, as regards any such property, be subject jointly and separately to such control or authority as if the Association were not incorporated. In case the Association shall take or hold any property which may be subject to any trusts, the Association shall only deal with the same in such manner as allowed by law, having regard to such trusts.
5. The income and property of the Association, whensoever derived, shall only be applied solely towards the promotion of the objects of the

Association, as set forth in this memorandum of association; and no portion thereof shall be paid or transferred directly or indirectly, by way of dividend, bonus or otherwise howsoever by way of profit to the members of the Association.

Provided that nothing herein shall prevent payment, in good faith, of remuneration to any officer or servant of the Association or to any member of the Association in return for any services actually rendered to the Association, nor to prevent the payment of interest at a rate not exceeding 2% per annum below the current bank rate of Bank of England plc. on money lent, or reasonable and proper rent for premises demised or let by any member to the Association, but so that no member of the Council of Management or Governing Body of the Association shall be appointed to any salaried office of the Association paid by fees, and that no remuneration or other benefit in money or money's worth shall be given by the Association to any member of such Council of Management or Governing Body except repayment of out-of-pocket expenses and interest at the rate aforesaid on money lent, or reasonable and proper rent for premises demised or let to the Association unless the prior permission of the Charity Commission has been obtained. Provided that the provision last aforesaid shall not apply to any payment to any railway, gas, electric lighting, water, cable or telephone company of which a member of the Council of Management or Governing Body may be a member or any other company in which such member shall not hold more than one-hundredth part of the capital, and such member shall not be bound to account for any share of profits he may receive in respect of such payment.

6. The liability of the members is limited.
7. Every member of the Association undertakes to contribute to the assets of the Association, in the event of its being wound-up during the time that he is a member or within one year after he ceases to be a member, for payment of the debts and liabilities of the Association contracted before he ceases to be a member, and of the costs, charges, and expenses of winding-up, and for the adjustment of the rights of the contributories amongst themselves, such amount as may be required, not exceeding One Pound Sterling (£1).
8. If upon the winding-up or dissolution of the Association there remains, after the satisfaction of all its debts and liabilities any surplus whatsoever, the same shall not be paid to or distributed among the members of the Association, but shall be given or transferred to some other charitable institution or institutions having objects similar to the objects of the Association, and which shall prohibit the distribution of its or their income and property amongst its or their members to an extent at least as great as is imposed on the Association under or by virtue of Clause 6 hereof, such institution or institutions to be determined by the members of the Association at or before the time of dissolution, and if and so far as

effect cannot be given to the aforesaid provision, then to some charitable object.

9. No addition alteration or amendment shall be made to or in the provisions of the Memorandum of Association for the time being in force unless the same have been previously submitted to and approved by the Charity Commissioners for England and Wales.

We, the subscribers to this Memorandum of Association, wish to be formed into a Company pursuant to this Memorandum.

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NAMES AND ADDRESSES OF SUBSCRIBERS

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Stephen John Scott  
52 Mucklow Hill  
Halesowen  
Birmingham  
B62 8BL

Company Formation Agent

Jacqueline Scott  
52 Mucklow Hill  
Halesowen  
Birmingham  
B62 8BL

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Dated

6 May 1987

Witness to the above Signatures

John Scott  
52 Mucklow Hill  
Halesowen  
Birmingham  
B62 8BL

*The Companies Act 1985*

COMPANY LIMITED BY GUARANTEE AND NOT  
HAVING A SHARE CAPITAL

**Articles of Association**

of

STAFFORDSHIRE NARROW GAUGE RAILWAY LIMITED

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## GENERAL

1. In these presents the words standing in the first column of the Table next hereinafter contained shall bear the meaning set opposite to them respectively in the second column thereof, if not inconsistent with the subject or context –

WORDS	MEANINGS
The Act ..	: The Companies Act 1985 and every statutory modification and re-enactment thereof for the time being in force.
These Articles	: These Articles of Association, and the regulations of the Association from time to time in force.
The Association	: The above-named Company.
The Council	: The Board of Directors for the time being of the Association.
The Office	: The registered office of the Association.
The Seal	: The common seal of the Association.
The United Kingdom	: Great Britain and Northern Ireland.
Month	: Calendar month.
In writing	: Written, printed or lithographed, or partly one and partly another, and other modes of representing or producing words in a visible form.
Clear days	: In relation to a period of notice means that period excluding the day when the notice is given or deemed to be given and the day for which it is

given or on which it is to take effect.



And words importing the singular number only shall include the plural number, and vice versa.

Words importing the masculine gender only shall include the feminine gender; and

Words importing persons shall include corporations.

Subject as aforesaid, any words or expressions defined in the Act shall, if not inconsistent with the subject or context, bear the same meanings in the Articles.

2. The Association is established for the purposes expressed in the Memorandum of Association.
3. The subscribers to the Memorandum of Association and such other persons as the Council shall admit to membership in accordance with the Articles shall be members of the Association. No person shall be admitted as a member of the Association unless he is approved by the Council. Every person who wishes to become a member shall deliver to the Association an application for membership in such form as the Council require executed by him.
4. A member may at any time withdraw from the Association by giving at least seven clear days' notice to the Association. Membership shall not be transferable and shall cease on death.
5. to 8\* None

\* Note: - Insert here any special provisions as to subscriptions, rights of members, conditions of admission to and retirement from membership, etc., applicable to the particular case.

## GENERAL MEETINGS

9. The Association shall hold a General Meeting in every calendar year as its Annual General Meeting at such time and place as may be determined by the Council, and shall specify the meeting as such in the notices calling it, provided that every Annual General Meeting except the first shall be held not more than fifteen months after the holding of the last preceding Annual General Meeting, and that so long as the Association holds its first Annual General Meeting within eighteen months after its incorporation it need not hold it in the year of its incorporation or in the following year.
10. All General Meetings, other than Annual General Meetings, shall be called Extraordinary General Meetings.
11. The Council may whenever they think fit convene an Extraordinary General Meeting, and Extraordinary General Meetings shall also be convened on such requisition, or in default may be convened by such requisitionists, as provided by section 368 of the Act.
12. Twenty-one clear days' notice in writing at the least of every Annual General Meeting and of every meeting convened to pass a Special resolution, and fourteen clear days' notice in writing at the least of every other General Meeting, specifying the place, the day and the hour of meeting, and in the case of special business the general nature of that business, shall be given in manner hereinafter mentioned to such persons (including the Auditors) as are under these Articles or under the Act entitled to receive such notices from the Association; but with the consent of all the members having the right to attend and vote thereat, or of such proportion of them as is prescribed by the Act in the case of meetings other than Annual General Meetings, a meeting may be convened by such notice as those members may think fit.
13. The accidental omission to give notice of a meeting to, or the non-receipt of such notice by, any person entitled to receive notice thereof shall not invalidate any resolution passed, or proceeding had, at any meeting.

## PROCEEDINGS AT GENERAL MEETINGS

14. All business shall be deemed special that is transacted at an Extraordinary General Meeting, and all that is transacted at an Annual General Meeting shall also be deemed special, with the exception of the consideration of the income and expenditure account and balance sheet, and the reports of the Council and of the Auditors, the election of members of the Council in the place of those retiring, and the appointment of, and the fixing of the remuneration of, the Auditors.
15. No business shall be transacted at any General Meeting unless a quorum is present when the meeting proceeds to business. Save as

herein otherwise provided [Ten] members personally present shall be a quorum. \*

16. If within half an hour from the time appointed for the holding of a General Meeting a quorum is not present, the meeting, if convened on the requisition of members, shall be dissolved. In any other case it shall stand adjourned to the same day in the next week, at the same time and place, or at such other place as the Council may determine.
17. The Chairman (if any) of the Council shall preside as Chairman at every General Meeting, but if there be no such Chairman, or if at any meeting he shall not be present within fifteen minutes after the time appointed for holding the same, or shall be unwilling to preside, the members present shall choose some member of the Council, or if no such member be present, or if all the members of the Council present decline to take the chair, they shall choose some member of the Association who shall be present to preside.
18. The Chairman may, with the consent of any meeting at which a quorum is present (and shall if so directed by the meeting) adjourn the meeting from time to time, and from place to place, but no business shall be transacted at any adjourned meeting other than business which might have been transacted at the meeting from which the adjournment took place. Whenever a meeting is adjourned for thirty days or more, notice of the adjourned meeting shall be given in the same manner as of an original meeting. Save as aforesaid, the members shall not be entitled to any notice of an adjournment, or of the business to be transacted at an adjourned meeting.
19. At any General Meeting a resolution put to the vote of the meeting shall be decided on a show of hands, unless a poll is, before or upon the declaration of the result of the show of hands, demanded by the Chairman or by at least [two] members present in person or by proxy,<sup>†</sup> or by a member or members present in person or by proxy and representing one-tenth of the total voting rights of all the members having the right to vote at the meeting, and unless a poll be so demanded a declaration by the Chairman of the meeting that a resolution has been carried, or carried unanimously or by a particular majority, or lost, or not carried by a particular majority, and an entry to that effect in the minute book of the Association shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against the resolution. The demand for a poll may be withdrawn.
20. Subject to the provisions of Article 21, if a poll be demanded in manner aforesaid, it shall be taken at such time and place, and in such manner, as the Chairman of the meeting shall direct, and the result of the poll shall be deemed to be the resolution of the meeting at which the poll was demanded.

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\* Amend as appropriate. Two is the minimum number of members who may comprise a quorum.

† Amend as appropriate. See section 373 of the Companies Act 1985.

21. No poll shall be demanded on the election of a Chairman of a meeting, or on any question of adjournment.
22. In the case of an equality of votes, whether on a show of hands or on a poll, the Chairman of the Meeting shall be entitled to a second casting vote.
23. The demand of a poll shall not prevent the continuance of a meeting for the transaction of any business other than the question on which a poll has been demanded.
24. Subject to the provisions of the Act a resolution in writing signed by all the members for the time being entitled to receive notice of and to attend and vote at General Meetings (or being corporations by their duly authorised representatives) shall be as valid and effective as if the same had been passed at a General Meeting of the Association duly convened and held.

#### VOTES OF MEMBERS

25. Subject as hereinafter provided, every member shall have one vote.
26. Save as herein expressly provided, no member other than a member duly registered, who shall have paid every subscription and other sum (if any) which shall be due and payable to the Association in respect of his membership, shall be entitled to vote on any question either personally or by proxy, or as a proxy for another member, at any General Meeting.
27. No objection shall be raised to the qualification of any voter except at the meeting or adjourned meeting at which the vote objected to is tendered, and every vote not disallowed at the meeting shall be valid. Any objection made in due time shall be referred to the Chairman whose decision shall be final and conclusive.
28. Votes may be given on a poll either personally or by proxy. On a show of hands a member present only by proxy shall have no vote, but a proxy for a corporation may vote on a show of hands. A corporation may vote by its duly authorised representative appointed as provided by section 375 of the Act. A proxy need not be a member.\*
29. The instrument appointing a proxy shall be in writing under the hand of the appointor or his attorney duly authorised in writing, or if such appointor is a corporation under its common seal, if any, and, if none, then under the hand of some officer duly authorised in that behalf.
30. The instrument appointing a proxy and the power of attorney or other authority (if any) under which it is signed or a notarially certified or office

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\* Note: - Very commonly no provision is made for proxies, and accordingly this group of Articles is modified. Section 372 (1) of the Companies Act 1985 does not apply to companies of this kind, unless the Articles otherwise provide. It is therefore permissible to provide that a proxy must be a member.

copy thereof shall be deposited at the office not less than forty-eight hours before the time appointed for holding the meeting or adjourned meeting at which the person named in the instrument proposes to vote, or in the case of a poll not less than twenty-four hours before the time appointed for the taking of the poll, and in default the instrument of proxy shall not be treated as valid. No instrument appointing a proxy shall be valid after the expiration of twelve months from the date of its execution.

31. A vote given in accordance with the terms of an instrument of proxy shall be valid notwithstanding the previous death or insanity of the principal or revocation of the proxy or of the authority under which the proxy was executed, provided that no intimation in writing of the death, insanity or revocation as aforesaid shall have been received at the office before the commencement of the meeting or adjourned meeting at which the proxy is used.

32. Any instrument appointing a proxy shall be in the following form or as near thereto as circumstances will admit –

“  
 “I, \_\_\_\_\_,  
 “of \_\_\_\_\_,  
 “a member of \_\_\_\_\_,  
 “hereby appoint \_\_\_\_\_,  
 \_\_\_\_\_,  
 “of \_\_\_\_\_,  
 “and failing him, \_\_\_\_\_,  
 \_\_\_\_\_,  
 “of \_\_\_\_\_,  
 “as my proxy to vote for me on my behalf at the “[Annual  
 Extraordinary,] General Meeting of the “Association to be  
 held on \_\_\_\_\_  
 “19 \_\_\_\_\_, and at any adjournment thereof.  
 “Signed on \_\_\_\_\_  
 19 \_\_\_\_\_.”\*\*

The instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a poll.

COUNCIL OF MANAGEMENT †

33. Until otherwise determined by a General Meeting, the number of the members of the Council shall not be less than four nor more than twelve.

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\* Table C adopts an alternative form of proxy contained in Regulation 61 of Table A, which in terms provides for a vote in favour of or against the resolution to be proposed. This can be added here if desired.

† Very commonly special arrangements are made as to the constitution and appointment of the Council, in which case Articles 33 to 35 and the Articles as to rotation will be superseded. They are inserted here only tentatively.

34. The first members of the Council shall be as named in the Statement delivered to the Registrar of Companies pursuant to section 10 of the Act.
35. The Council may from time to time and at any time appoint any member of the Association as a member of the Council, either to fill a casual vacancy or by way of addition to the Council, provided that the prescribed maximum be not thereby exceeded. Any member so appointed shall retain his office only until the next Annual General Meeting, but he shall then be eligible for re-election.
36. No person who is not a member of the Association shall in any circumstances be eligible to hold office as a member of the Council.

#### POWERS OF THE COUNCIL

37. The business of the Association shall be managed by the Council who may pay all such expenses of, and preliminary and incidental to, the promotion, formation, establishment and registration of the Association as they think fit, and may exercise all such powers of the Association, and do on behalf of the Association all such acts as may be exercised and done by the Association, and as are not by the Act or by the Articles required to be exercised or done by the Association in General Meeting, subject nevertheless to any regulations of the Articles, to the provisions of the Act and to such regulations, being not inconsistent with the aforesaid regulations or provisions, as may be prescribed by the Association in General Meeting; but no regulation made by the Association in General Meeting shall invalidate any prior act of the Council which would have been valid if such regulation had not been made.
38. The members for the time being of the Council may act notwithstanding any vacancy in their body; provided always that in case the members of the Council shall at any time be or be reduced in number to less than the minimum number prescribed by or in accordance with the Articles, it shall be lawful for them to act as the Council for the purpose of admitting persons to membership of the Association, filling up vacancies in their body, or of summoning a General Meeting, but not for any other purpose.

#### SECRETARY

39. Subject to the provisions of the Act the Secretary shall be appointed by the Council for such time at such remuneration and upon such conditions as they may think fit, and any Secretary so appointed may be removed by them. The provisions of sections 283 and 284 of the Act shall apply and be observed. The Council may from time to time by resolution appoint an assistant or deputy Secretary, and any person so appointed may act in place of the Secretary if there be no Secretary or no Secretary capable of acting.

## THE SEAL

40. The seal of the Association shall not be affixed to any instrument except by the authority of a resolution of the Council, and in the presence of at least two\* members of the Council and of the Secretary, and the said members and Secretary shall sign every instrument to which the seal shall be so affixed in their presence, and in favour of any purchaser or person bona fide dealing with the Association such signatures shall be conclusive evidence of the fact that the seal has been properly affixed.

## DISQUALIFICATION OF MEMBERS OF THE COUNCIL

41. The office of a member of the Council shall be vacated –
- (A) If he becomes bankrupt or makes any arrangement or composition with his creditors generally.
  - (B) If he becomes of unsound mind.
  - (C) If he ceases to be a member of the Association.
  - (D) If by notice in writing to the Association he resigns his office.
  - (E) If he ceases to hold office by virtue of any provision of the Act or he becomes prohibited by law from being a Director of a Company.

## ROTATION OF MEMBERS OF THE COUNCIL

42. At the first Annual General Meeting and at the Annual General Meeting to be held in every subsequent year, one-third of the members of the Council for the time being, or if their number is not a multiple of three then the number nearest to one-third, shall retire from office.
43. The members of the Council to retire shall be those who have been longest in office since their last election or appointment. As between members of equal seniority, the members to retire shall in the absence of agreement be selected from among them by lot. The length of time a member has been in office shall be computed from his last election or appointment. A retiring member of the Council shall be eligible for re-election.
44. The Association may, at the meeting at which a member of the Council retires in manner aforesaid, fill up the vacated office by electing a person thereto, and in default the retiring member shall, if offering himself for re-election, be deemed to have been re-elected, unless at such meeting it is expressly resolved not to fill such vacated office, or

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\* See, however, section 74 of the Law of Property Act 1925.

unless a resolution for the re-election of such member shall have been put to the meeting and lost.

45. No person not being a member of the Council retiring at the meeting shall, unless recommended by the Council for election, be eligible for election to membership of the Council at any General Meeting, unless within the prescribed time before the day appointed for the meeting there shall have been given to the Secretary notice in writing, by some member duly qualified to be present and vote at the meeting for which such notice is given, of his intention to propose such person for election, and also notice in writing, signed by the person to be proposed, of his willingness to be elected. The prescribed time above mentioned shall be such that, between the date when the notice is served, or deemed to be served, and the day appointed for the meeting there shall be not less than four nor more than twenty-eight intervening days.
46. The Association may from time to time in General Meeting increase or reduce the number of members of the Council, and determine in what rotation such increased or reduced number shall go out of office, and may make the appointments necessary for effecting any such increase.
47. In addition and without prejudice to the provisions of section 303 of the Act, the Association may by Extraordinary Resolution remove any member of the Council before the expiration of his period of office, and may by an Ordinary Resolution appoint another qualified member in his stead; but any person so appointed shall retain his office so long only as the member in whose place he is appointed would have held the same if he had not been removed.

#### PROCEEDINGS OF THE COUNCIL

48. The Council may meet together for the dispatch of business, adjourn and otherwise regulate their meetings as they think fit, and determine the quorum necessary for the transaction of business. Unless otherwise determined, [four]\* shall be a quorum. Questions arising at any meeting shall be decided by a majority of votes. In case of an equality of votes the Chairman shall have a second or casting vote.
49. A member of the Council may, and on the request of a member of the Council the Secretary shall, at any time, summon a meeting of the Council by notice served upon the several members of the Council. A member of the Council who is absent from the United Kingdom shall not be entitled to notice of a meeting.
50. The Council shall from time to time elect a Chairman who shall be entitled to preside at all meetings of the Council at which he shall be present, and may determine for what period he is to hold office, but if no such Chairman be elected, or if at any meeting the Chairman be not present within five minutes after the time appointed for holding the

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\* Amend as appropriate



meeting and willing to preside, the members of the Council present shall choose one of their number to be Chairman of the meeting.

51. A meeting of the Council at which a quorum is present shall be competent to exercise all the authorities, powers and discretions by or under the regulations of the Association for the time being vested in the Council generally.
52. The Council may delegate any of their powers to committees consisting of such member or members of the Council as they think fit, and any committee so formed shall, be made up in such a way that members of the Council shall be in the majority and shall, in the exercise of the powers so delegated, conform to any regulations imposed on it by the Council. The meetings and proceedings of any such committee shall be governed by the provisions of the Articles for regulating the meetings and proceedings of the Council so far as applicable and so far as the same shall not be superseded by any regulations made by the Council.
53. All acts bona fide done by any meeting of the Council or of any committee of the Council, or by any person acting as a member of the Council, shall, notwithstanding it be afterwards discovered that there was some defect in the appointment or continuance in office of any such member or person acting as aforesaid, or that they or any of them were disqualified, be as valid as if every such person had been duly appointed or had duly continued in office and was qualified to be a member of the Council.
54. The Council shall cause proper minutes to be made of all appointments of officers made by the Council and of the proceedings of all meetings of the Association and of the Council and of committees of the Council, and all business transacted at such meetings, and any such minutes of any meetings, if purporting to be signed by the Chairman of such meeting, or by the Chairman of the next succeeding meeting, shall be sufficient evidence without any further proof of the facts therein stated.
55. A resolution in writing signed by all the members for the time being of the Council or of any committee of the Council who are entitled to receive notice of a meeting of the Council or of such committee shall be as valid and effectual as if it had been passed at a meeting of the Council or of such committee duly convened and constituted.

#### ACCOUNTS

56. The Council shall cause accounting records to be kept in accordance with the requirements of the Act.
57. The accounting records shall be kept at the office, or, subject to the provisions of the Act, at such other place or places as the Council shall think fit, and shall always be open to the inspection of the officers of the Association.

58. The Council shall from time to time determine whether and to what extent and at what times and places and under what conditions or regulations the accounting records of the Association or any of them shall be open to the inspection of members not being officers of the Association, and no member (not being an officer) shall have any right of inspecting any accounting records or other book or document of the Association except as conferred by statute or authorised by the Council or by the Association in General Meeting.
59. At the Annual General Meeting in every year the Council shall in accordance with the provisions of the Act and the Charities Act 1993 lay before the Association an income and expenditure account for the period since the last preceding accounting reference date or (in the case of the first account) since the incorporation of the Association together with a proper balance sheet made up as at the same date. Every such balance sheet shall be accompanied by proper reports of the Council, and copies of such account, balance sheet and reports (all of which shall be framed in accordance with any statutory requirements for the time being in force) and of any other documents required by law to be annexed or attached thereto or to accompany the same shall not less than twenty-one clear days before the date of the meeting at which they are to be laid be delivered or sent by post to all persons entitled to receive notices of General Meetings in accordance with section 240 of the Act in the manner in which notices are hereinafter directed to be served.
- 60 Not used
- 61 Not used

#### NOTICES

62. A notice may be served by the Association upon any member, either personally or by sending it through the post in a prepaid letter, addressed to such member at his registered address as appearing in the register of members.

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NAMES AND ADDRESSES OF SUBSCRIBERS

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STEPHEN JOHN SCOTT  
52 MUCKLOW HILL  
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B62 8BL  
COMPANY FORMATION AGENT

JACQUELINE SCOTT  
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Dated                    6<sup>th</sup> May 1987

Witness to the above Signatures -

JOHN SCOTT  
52 MUCKLOW HILL  
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